

NEENAH-MENASHA SEWERAGE COMMISSION

Regular Meeting

Tuesday April 26, 2022

Meeting was called to order by Commission President Youngquist at 8:00 a.m.

Present: Commissioners Forrest Bates, Steve Coburn, Mark Mommaerts, Greg Weyenberg, Raymond Zielinski, Dale Youngquist; Manager Paul Much; Accountant Roger Voigt.

Also Present: Chad Olsen (McMahon); Matt Parmentier (Dempsey Law Firm).

Public Forum

No one in attendance for the Public Forum.

Minutes

March 22, 2022 Meeting minutes. Motion made and seconded by Commissioners Zielinski/Bates to approve the minutes from the March 22, 2022 Regular Meeting. Motion carried unanimously.

Correspondence

There was no correspondence discussed.

Closed Session

Motion made and seconded by Commissioners Bates/Weyenberg to convene into closed session pursuant to Wis. Stats. § 19.85(1)(e) Deliberating or negotiating the purchasing of legal services from two law firms being considered to provide legal services to the Commission and competitive and/or bargaining reasons require a closed session. Motion carried unanimously on a roll call vote. Meeting adjourned into Closed Session at 8:04 am.

Commissioner Gordon entered meeting.

Motion made and seconded by Commissioners Bates/Coburn to adjourn the Closed Session and reconvene into Open Session. Motion carried unanimously. Open Session reconvened at 8:57 am.

Darren Woods (Sonoco) entered the meeting.

Old Business

No Old Business to be discussed.

New Business

Operations, Engineering, Planning

McMahon Project Updates:

Phosphorus Removal/UV Disinfection Project – Chad Olsen reported there is no new information to report.

Plant Boiler Digester Replacement and Air Permitting. Chad reported the new stacks are expected to be delivered in 2 weeks.

Phosphorus Rate Study. Chad reported a draft was reviewed and updates made; he would like to meet again with President Youngquist and MCO staff before the next meeting to review.

Operating Report. Manager Much reported the plant is operating well: Speedy Clean was brought in to jet lines for struvite build-up; high flow procedures were reviewed with employees; DNR comments were received on the new permit, they are still being reviewed. Equipment & Grounds Report – Manager Much reviewed the report and further reported on: retest of transformer oil in #4 and #6 is okay; a pvc chlorine line needs to be replaced; Microclor cells are expected to be delivered May 14; disinfection start-up to begin; valve for south digester ordered; discharging piping on RAS pumps can be reduced from 16-inch to 12-inch with minimal impact on pumping capacity. After discussion, motion made and seconded by Commissioners Bates/Weyenberg to accept the operations report. Motion carried unanimously.

Budget, Finance, Personnel

Financial Statements. Accountant Voigt reported on the March financial statements; the month of March is reporting an operating fund income, the next couple months should also show income generated for monthly operations; interest rates on funds in the LGIP have increase, interest rates for the other investments have not changed for the month; the Commission was updated on the continuing issue of trying to reach any at AT&T to discuss our phone service; MCO generated about \$2,300 in additional revenue for the Commission. Staffing issues with our auditors have slowed the progress of completing an internal review of our audit, it will be presented at the May meeting. After discussion, motion made and seconded by Commissioners Bates/Zielinski to approve the Accountant's Report for March 2021. Motion carried unanimously.

Update on Sonoco contract renewal. Sonoco is requesting a cost for the Commission to increase capacity to treat BOD. Chad Olsen will review.

After Hours Security Services. Accountant Voigt reviewed and discussed a Job Market Analyst received from Allied Universal Services for various positions and employers located in the area.

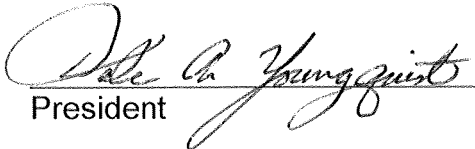
NMSC Attorney. Commissioners discussed the interviews held during Closed Session. A couple Commissioners expressed their interest in hiring a General Counsel that provides a more local connection to the area. Following discussion, a motion was made and seconded by Commissioners Bates/Weyenberg to hire Attorney Matt Parmentier with the Dempsey Law Firm as the General Counsel of the Neenah-Menasha Sewerage Commission and to hire Attorney Vanessa Wishart with Stafford Law to serve as the Environmental Attorney for the Neenah-Menasha Sewerage Commission. Motion carried unanimously.

Motion made and seconded by Commissioners Coburn/Zielinski to approve for payment MCO invoices #28203, #28170 and #28288 in the amounts of \$136,331.67, \$287.30 and \$284.70 with payment to be made after May 1, 2022. Motion carried unanimously.

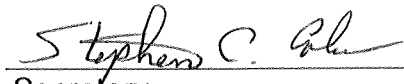
Motion made and seconded by Commissioners Coburn/Weyenberg to approve Operating and Payroll Vouchers #139239 through #139286 in the amount of \$312,744.67 for the month of March 2022. Motion carried unanimously.

Adjournment

Motion made and seconded by Commissioners Bates/Coburn to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 9:28 a.m.



President



Secretary